

### CSR Annual Action Plan for FY 2021-22

In pursuance of applicable CSR provisions, the Annual Action Plan of the Company will be as follows –

- a) The list of CSR projects or programs that are approved to be undertaken in areas or subjects specified in Schedule VII of the Act;

Sr. No.	Focus Area from Schedule VII	Project	Location of the project	Brief about the program/initiative	Implementation Schedule	Funds Allocation (INR)
1	Clause (a)  Promotion of Healthcare including preventive health care	Purchase of Fluorescence Imaging System	Jaipur, Rajasthan	Bhagwan Mahaveer Cancer Hospital and Research Centre will buy a Fluorescence Imaging System machine for providing aid in treatment of cancer.	Within 3 to 4 weeks post disbursements of Funds, as per MoU to be entered.	85 Lacs
2		Providing Financial Assistance to Jaipur Cancer Society for procurement of an A.C. Maruti EECO Ambulance & computer equipment's for automation of clerical work of Society.	Jaipur, Rajasthan	Jaipur Cancer Society will procure an A.C. Maruti EECO Ambulance & computer & laptop facilities.	Within 2 months post disbursements of Funds, as per MoU to be entered.	9.20 Lacs

3	Clause (a) Promotion of Healthcare including preventive health care	All India Institute of Medical Sciences (AIIMS), New Delhi	NCT of Delhi	Company will directly contribute to the special fund established by AIIMS under CSR provisions and they will spend for activities for promotion of healthcare including preventive health care as mentioned in Schedule VII of the Act.	As per agreed terms	150 Lacs
4	Clause (d) Environment Sustainability	Project for eco restoration of Waterbody and habitat conservation of Watershed, Sikanderpur Village, Gurugram	Gurugram , Haryana	I Am Gurgaon for eco restoration of waterbody and habitat conservation of watershed, Sikanderpur Village, Gurugram	As per MoU	2.04 lacs
5	Transfer to any Central Government Based Fund eligible under Schedule VII of the Act, with the approval of Board on recommendation of CSR Committee read with point 3 mentioned below.					339.76 Lacs
<b>TOTAL</b>						586.00 Lacs

<b>Total Funds Allocation for FY 2021-22</b>	<b>Rs. 586.00 Lacs</b>
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1. *The Board of Directors has decided to allocate whole CSR Budget in ratio of 75:25 i.e. 75 % of total budget be spent in projects that can be undertaken by any eligible trust/society or directly by the company and minimum 25 % should be transferred to any of the Central Government based Fund.*
2. *Impact assessment, will be done post implementation of projects, as and when required.*
3. *If Company receives any suitable proposal which fulfills the Criteria mentioned in CSR Policy & applicable provisions, then such proposal may be considered by the Board on recommendation of CSR Committee, by reducing the overall budget allocated for Central Government based funds (eligible under Schedule VII of the Act), subject to maintenance of minimum 25 % of overall CSR budget in line board approval as mentioned in para(1).*

**b) The manner of execution of such projects or programmes as specified in sub-rule (1) of rule 4;**

<b>Project</b>	<b>Mode of Implementation</b>	<b>Form CSR- 1 Registration No.</b>	<b>Type of Registration</b>	<b>Execution and Implementation Methodology</b>
Purchase of Fluorescence Imaging System	<b>Indirectly</b> Bhagwan Mahaveer Cancer Hospital and Research Centre (registered trust)	CSR00005954	Registered Trust (Registered under Section 12A & 80G of Income Tax Act, 1961)	Bhagwan Mahaveer Cancer Hospital and Research Centre, will buy a Fluorescence Imaging System machine for providing aid in treatment of cancer, as per MoU
Procurement of an A.C. Maruti EECO Ambulance & computer equipment's	<b>Indirectly</b> <b>Jaipur cancer Society</b>	CSR00010628	Registered Society (Registered under Section 12A & 80G of Income Tax Act, 1961)	Providing Financial Assistance to Jaipur Cancer Society for procurement of an A.C. Maruti EECO Ambulance & computer equipments, as per MoU.

Project for eco restoration of Waterbody and habitat conservation of Watershed, Sikanderpur Village, Gurugram	<b>Indirectly I Am Gurgaon</b>	CSR00000018	Registered Society  (Registered under Section 12A & 80G of Income Tax Act, 1961)	Maintenance of Bio Diversity park as per MoU/agreed terms.
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**The modalities of utilization of funds and implementation schedules for the projects or programmes;**

- **Modalities of utilization of funds**

- i. The CSR budget will be fixed in accordance with the provisions of the Act, Rules and the Guidelines.
- ii. The budget will not be less than 2% of the average net profits of the company during the three immediately preceding financial years.
- iii. The CSR budget will be spent on CSR activities which will be approved by the Board on the recommendation of the CSR Committee
- iv. For certain projects reimbursement model may be followed. The funds will be disbursed after a financial assessment of the expenses incurred. For the remaining projects, the funds will be directly disbursed to beneficiaries/partners .
- v. Fund will be disbursed in phase/tranche wise depending on the nature of the project. On the basis of the expenses incurred & the submission of the relevant supporting of the expenses, i.e. bills, receipts, invoices, bank statements, etc. respective amount will be disbursed at different intervals- quarterly & half-yearly or as may be specified in the MoU.
- vi. Company's CSR team, set up internally, will collect all the set deliverables, as may be specified in the MoU, from the implementation partners.

**c) Monitoring and reporting mechanism for the projects or programmes;**

The Monitoring Mechanism of each project will differ on the basis of the nature of the project. All the projects will be monitored & evaluated as per the objectives & deliverables set for respective projects

- i. The CSR team along with partner organization shall carry out the monitoring of CSR activities at different intervals through field visits, monthly calls, reporting, cross reference communication with stakeholders etc.
- ii. For the purpose of proper monitoring of the CSR projects, each project shall include well-defined timeline & parameters.
- iii. Utilization Certificate with a statement of expenditure duly certified by a Practicing Chartered Accountant/Authorized Auditor will be submitted by the Organization/ Institution to whom CSR fund is allocated.
- iv. Reporting & Documentation:
  - a. Project documentation:  
Reports like monthly report/ quarterly report/ half-yearly report/ annual report/closure report, or case studies or progress report etc. will be collected by the CSR team.
  - b. Financial Tracking:  
In order to track the proper utilization of funds, where applicable, at different intervals of the project, CSR team will collect & cross-check financial documents like invoices, bills & receipts, bank statements, Fund Utilization Certificate, etc.
  - c. The CSR Committee, shall submit the report to Board giving status of the CSR Activities undertaken, expenditure incurred and such other details as may be required by the Board.